

Position Description



Position title	IT Business Partner <ul style="list-style-type: none">• <i>Business Solutions (CBO),</i>• <i>Services and Support (CSvcO)</i>• <i>People & Culture (Head Of P&C)</i>
Team/Group	Technology Planning & Architecture/Technology & Solutions Delivery/Business Solutions
Work level	4
Position reporting to	Enterprise Architecture Manager
Employment Type	Fixed Term (36 Months)
Vision, mission, and values	<p>Beyond Blue's vision is that all people in Australia achieve their best possible mental health. Our mission is to promote good mental health. We create change to protect everyone's mental health and improve the lives of individuals, families and communities affected by anxiety, depression, and suicide.</p> <p>Beyond Blues values are Collaboration, Respect, Enthusiasm, Excellence, Innovation, and Integrity.</p>
Position purpose	<p>The Business Solutions Group provides trusted advice and partnership to all teams at Beyond Blue. Business Solutions is based on a shared services model to partner and support the lines of business, this collaboration designed model is to enable agility and to ensure our teams to do their best work for the community.</p> <p>The Business Partner role will become a centre of expertise for the organisation and will work as a trusted advisor and enabler providing the conduit for business areas to engage appropriately with IT and technology.</p> <p>The IT Business Partner proactively engages with the business to holistically understand needs, assist with planning for technology and process changes, and navigate IT services. The business partner works within the IT organisation for help with resource and planning alignment, as well as to articulate business needs for the improvement of business understanding within the IT team.</p> <p>This role will be working with the Business Solutions team, as well as the Services and Support, and People & Culture (P&C) teams.</p> <p>The Business Solutions team is led by the Chief Business Officer, P&C by the Head of People and Culture, and the Services & Support team by the Chief Services Officer.</p> <p>Business Solutions</p> <p>Described Above</p> <p>People & Culture</p>

Responsible for 'Remunerations & Benefits', 'Live Experience Community officers', 'Culture, Change and Communication', 'Organisational Development and Insights', 'Employee Experience and Wellness' and 'P&C Business Partners'.

Services & Support

The Services & Support team are responsible for 'Service Provider Integration', 'Service Innovation and Support Services', 'Clinical Governance', and 'Suicide Prevention and Early Intervention'.

Role dimensions	Direct Reports 0
	Overall team <i>The 'Business Solutions' Group includes 'Finance, Risk and Commercial', 'Legal and Secretariat' and 'Technology Solutions and Delivery'</i>
	Financial Delegation None
Key accountabilities	<ul style="list-style-type: none"> • Reinforce our team reputation as trusted, credible experts and to ensure we deliver on our promise to business units. • Be organised to understand the needs of your respective business unit(s). Work with the wider IT team to look for solutions that meet these business needs and align with our organisational strategy. Build relationships over products/solutions. • To collaborate with other business partners, business units and the wider architecture and IT team to ensure activities are aligned across the organisation. • Collaboratively develop and evolve strategic approaches to innovation with agility to respond to changing industry best practice and needs of the organisation. • Ensure the relevant persons are involved, to ensure appropriate design, development and implementation of value-add solutions that align with business objectives. • Serve as the IT and architecture ear within your business unit, feeding back their goals and strategic direction to the wider team. • Ensure technology and solutions are selected in alignment with Beyond Blue's strategic direction and organisational policies and governance. • Be conscious of Beyond Blue's appetite for risk. Ensure that solutions and direction are acceptable within our risk framework. • Document the current state of applications and services in use by your business unit. Help develop roadmaps and provide input to strategic direction to ensure Beyond Blue can achieve the greatest value from technology. • Identify inefficiencies, highlight areas where technology can provide the most benefit. • Alongside the wider Architecture team, assess & evaluate technology options, designs, and architecture. • Identify, and document key risks, provide guidance and recommendations to ensure best fit and risk mitigation. • Understand business drivers and business capabilities (future and current state), engage the appropriate teams to assist with determining corresponding system design and change requirements to deliver upon business outcomes. • Assist the business to articulate future technology needs. • Understand the economic and financial levers to effectively support and guide technology investment decisions.

	<ul style="list-style-type: none"> • Scan the world for major disruptive technology and nontechnology trends (trendspotting) that affect business. Provide practical advice and best practices to overcome these challenges and successfully deliver the expected business outcomes. • Communicate the value of enterprise & solution architecture to the organisation. • Provide input to, and review documentation of all architecture design and analysis work. • Consult with infrastructure, project, and product teams to ensure solutions are consistent with our enterprise architecture, as well as to identify when it is necessary to modify the enterprise architecture. • Guide and advise stakeholders about disruptive technologies and trends. • Deliver and maintain current state and future state architecture artefacts, identify, and enact continuous improvements to artefacts to enable maximum usefulness. • Liaise with designers and engineers and establish standard operating procedures to control the risks associated with the projects and Beyond Blue's wider architectures. • Assist the business in effectively engaging all IT services and provide input into IT organisation to help optimise end-to-end delivery of services.
Key behaviours	<ul style="list-style-type: none"> • We create clarity and ensure our actions align to our strategy, so we can prioritise our finite resources • We collaborate to provide solutions and options for feedback • We actively listen, and communicate openly and transparently • We build relationships internally and partner with the whole organisation on shared goals, problems, and solutions • We adapt, flex, and take an agile approach to plans to meet community need
Qualifications and key selection criteria	<p>Required</p> <ol style="list-style-type: none"> 1. Master's or Bachelor's degree in business, computer science, computer engineering, electrical engineering, system analysis or a related field of study, or equivalent experience 2. Excellent written and verbal communication skills 3. Excellent analytical, planning, organisational and technical and skills <p>Knowledge/skills/experience</p> <ol style="list-style-type: none"> 1. At least 2 years' experience in a similar role 2. Able to clearly translate tech jargon to non-technical Business Leaders. 3. Exceptional communication and stakeholder management skills including ability to proactively resolve conflict or issues. This includes internal and external stakeholder needs assessment, meeting quality standards for services, evaluation of stakeholder satisfaction, and the ability to build and maintain working relationships. 4. Ability to navigate options, and estimate the financial impact of architecture, technology, and vendor alternatives. 5. Must be highly organised and capable of organising activities, managing competing priorities, managing to a budget, and remaining calm under pressure. 6. Exposure to multiple, diverse technologies, platforms, and processing environments. 7. Demonstrated ability to prepare a variety of documentation types to a high standard including architecture diagrams, project plans, briefing notes,

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- correspondence and reports with a high level of attention to detail, and the ability to conceptually analyse and synthesise information.
8. Good understanding of product management, agile principles and development methodologies and capability of supporting agile teams by providing advice and guidance on opportunities, impact, and risks, taking account of technical and architectural debt.
 9. Proven ability to delve into and expand upon areas that initially are ambiguous. Use your knowledge and skills to provide gain clarity. Work with the wider IT teams to begin: coordination, planning and identifying resources, task and activity monitoring, risk and issues identification and management, reporting and overall architecture maintenance.
 10. Knowledge of various aspects of an enterprise technology architecture like business, information, data, network, and security.
 11. Understanding and knowledge of IT governance, standards, and controls.
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**Additional
information**

Health, safety, and wellbeing

Beyond Blue is committed to ensuring the physical and psychological health and safety of all employees, contractors and other people involved in our business activities. Our people are expected to comply with our Health, Safety and Wellbeing policy

Pre-existing injury

The person appointed to this position will be required to disclose any pre-existing injuries or disease that might be affected by employment in this position. This will assist the organisation in providing a safe work environment for staff.

Equal opportunity

Beyond Blue is an equal opportunity employer. All staff have a responsibility to be familiar with and adhere to the organisation's policies and procedures.

Cultural competency

Beyond Blue strives to maintain a culturally competent and inclusive workplace. All staff are expected to undergo regular cultural competence training as part of their professional development plans.

Employment is subject to:

- A current Police Record Check
 - Proof of the right to work in Australia
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